

**Change Occupier Application Form**

**Type of Change\*:🞏 Occupier**

**Factory Details**:-

**Name of the Factory: \*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Factory License Number\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**District \*: \_\_\_\_\_\_\_\_\_\_\_ Mandal \*: \_\_\_\_\_ Village/Ward\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Locality/Land Mark\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Door No\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Pin Code\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pan Card No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Factory type\*: 🞏 Hazardous 🞏 Non Hazardous**

**Occupier Details**:-

**Aadhaar Card No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Full Name\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Appointment\*: (DD/MM/YYYY): \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Outgoing Occupier\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reason for Change: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mobile No\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Id: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Firm Type\*:🞏 Partnership firm 🞏 Company firm 🞏 Proprietor firm**

**Sale of Property \*:🞏Yes 🞏 No**

**Residence Address:-**

**State \*:\_\_\_\_\_\_\_\_\_\_\_\_\_ District \*:\_\_\_\_\_\_\_\_\_\_\_\_\_ Mandal\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Village/Ward\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Locality/Land Mark\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Door No\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pin code\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Permanent Address:-**

**District \*:\_\_\_\_\_\_\_\_\_\_\_\_\_ Mandal\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Village/Ward\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Locality/Land Mark\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Door No\*:\_\_\_\_\_\_\_\_\_ Pin code\*: \_\_\_\_\_\_\_\_\_\_ Delivery Type\*: 🞏 Manual 🞏 Local 🞏 Non-Local**

**Authorized Details:-**

**Authorized person Name\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Document List:-**

**If Firm Type Partnership firm**

**1) Application Form\*:**

**2) Factory License:**

**3) Pan Card of organization/Aadhar Card of the occupier**

**4). Board Resolution\*:**

**5). Copy of partnership deed\***

**6). Copy of registered sale deed/lease deed**

**7). Sale Of Property\*(if sale property is yes)**

**If Firm Type Company firm**

**1). Application Form\*:**

**2). Factory License**

**3). Pan Card of organization/Aadhar Card of the occupier**

**4). Board Resolution\*:**

**5). list of director with residential address signed by the company secretary\*:**

**6). Board of director’s resolution for nomination of occupier signed by the company secretary\*:**

**7). form no 32 under companies act**

**8). Sale Of Property\*(if sale property is yes)**

**If Firm Type Proprietor firm**

**1). Application Form\*:**

**2). Factory License**

**3). Pan Card Scan Copy**

**4). Board Resolution\*:**

**5). copy of registered sale deed/lease deed\***

**6). Sale of Property\*(if sale property is yes)**

**Applicant’s Signature**